

**MINUTES OF THE  
CLARK COUNTY LAW LIBRARY  
BOARD OF TRUSTEES**

*Meeting Held January 23, 2014*

**I. CALL TO ORDER/CERTIFICATION OF PROPER POSTING OF AGENDA AND APPROVAL OF AGENDA AS POSTED. (FOR POSSIBLE ACTION)**

The meeting was called to order at 12:10 p.m.

Board members present:

Thomas D. Beatty, President  
Margaret Lambrose, Secretary  
Hon. Jerry A. Wiese  
Hon. Abbi Silver  
Hon. Kenneth E. Pollock  
Barbara Wagner

Board members not present:

Betsy Avila

Others in attendance:

Elizabeth Vibert, Legal Counsel for the Clark County Law Library  
Denise Shields, Sr. Financial Analyst, Clark County Dept. of Finance  
Karen Byrd, Director, Clark County Law Library  
Summer Youngquist, Law Library Assistant II, Clark County Law Library  
Chanteyl Newman, Law Library Assistant II, Clark County Law Library

Ms. Byrd certified that the agenda had been properly posted.

It was moved and carried that the agenda be approved as posted.

**II. PUBLIC COMMENT.**

None.

**III. ELECTION AND SWEARING IN OF OFFICERS: PRESIDENT AND SECRETARY. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that Thomas D. Beatty be reappointed as President.

It was moved and carried that Margaret Lambrose be reappointed as Secretary.

**IV. APPROVAL OF MINUTES FROM NOVEMBER 14, 2013. (FOR POSSIBLE ACTION)**

It was moved and carried that the minutes from November 14, 2013 be approved.

**V. FINANCIAL REPORT. DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY FINANCIAL REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

Ms. Byrd informed the board that cash on hand was \$438,726.65 as of January 22, 2014.

It was moved and carried that the FY 15 Budget be approved.

It was moved and carried that Ms. Byrd's travel to the American Association of Law Libraries 2014 Annual Conference in San Antonio, TX, July 12-15, 2014 be approved.

It was moved and carried that the gifts from Lionel Sawyer & Collins be accepted.

**VI. LIBRARY OPERATIONS REPORT. DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY OPERATIONS REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that the vacant position of one full-time Law Library Assistant I be filled.

It was moved and carried that Ms. Byrd be given approval to carry out duties according to NRS 380.065, which includes employment of assistants.

**VII. APPROVE HOLIDAY SCHEDULE FOR 2014. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that the holiday schedule for 2014 be approved.

**VIII. DATE FOR THE NEXT BOARD MEETING SCHEDULED FOR APRIL 17, 2014. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

No action taken.

**IX. PUBLIC COMMENT.**

None.

**X. ADJOURNMENT.**

Meeting adjourned at 1:03 p.m.

Attest:

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Thomas D. Beatty, *President*  
Clark County Law Library

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Margaret Lambrose, *Secretary*  
Clark County Law Library